

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN WVCA HALL ON WEDNESDAY 7th FEBRUARY 2018**

Present: Cllrs: A Broad (Chairman) T Griffin (Vice Chairman), R Chandler, M Donovan, M Dury, M Godwin, N Kirk, A Lampard, P O'Leary, C Lewis, V Perry
Mrs Sue Dyer (Clerk), Mrs Maureen Watts (Assistant Clerk) & two members of the public

2018/127 PUBLIC PARTICIPATION

A member of the public spoke about various matters including, the JSP, flooding in the village, security at the play area, the neighbourhood plan and the new van business recently opened.

Two members of the public left the meeting at 7.42pm.

A Councillor explained that he had obtained an alternative quote for his home insurance and the premium would have increased significantly due to his property being declared in a flood zone by that particular insurance company, he feels we must be rational and factual about this issue as we do not want to risk premiums increasing across the village. David Aston from BBC Bristol has been in contact with the Clerk, a radio car will be coming to the village on Sunday 4th March around lunchtime and he would like to talk to someone in the village about either something interesting to see, or something other people don't know about the village or a group which meets in the village. It was suggested Ashton & Rachel speak to him about the Norton Lane area where there is the playpark, allotment site, cricket club & rugby club all in a small area. Several councillors agreed to send information to the Clerk to help with this.

2018/128 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave an apology for Ward Councillor Paul May, who is attending a B&NES Council meeting and Alyson Lampard who will come along later after attending another meeting.

**2018/129 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER
WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

None

**2018/130 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2018/131 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL
MEETING HELD ON 3rd JANUARY 2018**

The minutes of the meeting held on 3rd January 2018, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

**2018/132 TO RECEIVE A REPORT ON UPDATING THE WEBSITE AND AGREE THE
NEXT STAGE**

The Assistant Clerk explained that she has most of the information she now needs and hopes to complete this next week, then to arrange a meeting with Martin Francis to have the information updated onto the new website. Thanks was expressed to the Assistant Clerk for all her work on this project.

2018/133 TO REVIEW THE SOCIAL MEDIA POLICY AND AGREE ANY CHANGES REQUIRED

A copy of the Social Media policy had been circulated to all Councillors, it was resolved that no amendments are required.

2018/134 PLANNING AND TRAFFIC

a) To note the current Planning Application list and enforcement complaint

See appendix A, the contents of which were noted. The enforcement complaint has been acknowledged by B&NES Planning Enforcement Team, who will make a site visit and keep us informed.

b) To discuss traffic congestion in the village

Two way traffic lights are being installed along Staunton Lane from 12th February for two weeks, to enable Wales & West Utilities to connect to the pipe in Staunton Lane. They do not anticipate finishing the works in Sleep Lane any quicker than planned, which is 2nd March.

The issue is traffic turning right into Staunton Lane from the A37 and other vehicles unable to pass causing traffic to queue as far as Hursley Hill. As most of this traffic is taking a short cut through to Stockwood it was suggested by Matt Donovan that a longer diversion route is put in place to stop traffic turning into Staunton Lane.

Also the road markings for vehicles turning right are barely visible, this does not help as drivers are not positioning their vehicles in the correct way when turning right. The Clerk to contact B&NES asking what they can do to help alleviate this issue.

c) To receive an update on the flooding issues from the development sites and agree any further action required.

A detailed discussion was held on the flooding issues being experienced by residents from the Horseworld development site. Paul May, Ashton Broad & Rachel Chandler attended a meeting with B&NES Officers, who are quite confident that surface water, due to the amount of rain we have experienced in recent weeks, is the cause and when the building work has been completed there will be no problems with flooding in the area.

It was agreed that the Clerk will write to the Managing Directors of both Bellway & Barratt Homes asking for their reassurance that the existing residents will not suffer with any flooding issues when their developments are completed. Also that they are 100% certain that the drainage systems they are putting in are sufficient and that we feel the natural water sources are not being taken seriously and being dealt with properly in this area.

2018/135 CLERKS REPORT

Since the last meeting the Clerk has reported the following to B&NES Council:-

Two separate incidents of fly tipping in the layby outside the Playpark, which were both cleared quickly. Also a 'no horses/no walking with children' road sign knocked over in Norton Lane.

A buildup of debris outside properties in Woollard Lane which needs sweeping.

Rubbish along both sides of Staunton/Stockwood Lane. The footpath side has now been cleared.

A drain on the pavement outside the Utd Reformed Church which has water bubbling out of it, as well as the blocked drain in Staunton Lane.

The Millennium Clock has stopped working, this is probably as the car show room is now closed and the electricity supply turned off, the Clerk to investigate further.

Mary Walsh has contacted B&NES and successfully got the Barratt Homes signs removed from Sleep Lane. One had been in place for around four years and the other a new banner placed on the hedge, so our thanks to her for all her efforts with this.

Correspondence

The Highway Structural Maintenance Capital Programme for 2018/2019 was been drawn up by B&NES Council, carriage surface dressing will take place along Norton Lane and A37 Bristol Road.

Meetings

The Clerk is attending a Local Council Advisory Service Seminar on Weds 14th February at Poole Court in Yate, Avon Pension Fund Year end process training on Weds 21st February in Keynsham and has signed up for a Data Protection webinar on Monday 19th February.

The next Chew Valley Area Forum meeting is on Monday 26th February at 6pm in Chew Valley School.

A Parishes Liaison meeting is being held on Weds 28th February at 6.30pm in Keynsham.

Frome Town Council are planning a conference on Thurs 12th April, with the title 'breaking the mould' if anyone is interested in attending.

2018/136 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Mr May was unable to attend the meeting, so there was no report.

2018/137 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

David Paul Gregory (Ref: Christine Elfrieda Gregory)	Plot No. H190	Deed No. 1380
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Gail Eggleton (Ref: Brian Jack Francomb)	Plot No. H191	Deed No. 1381
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Ruth Lutas (Ref: Gertrude Elsie Maude Phillpotts)	Plot No. G254	Deed No. 1382
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Mr Dury proposed, Mr Kirk seconded and the meeting duly passed the Exclusive Rights of Burial.

b) To receive an update on the security bollards being installed at the Playpark entrance

After taking advice from the crime prevention officer the security measures taken at the Playfield have been implemented, a shroud and bollards have been installed as recommended.

The application for funding from B&NES Community Empowerment Fund, towards the cost of installing the bollards, has been successful, £680.00 has been received. It was agreed that a photo should be taken every time the gate/bollards are used so that we have evidence that everything was left locked. It was suggested a suitable sign is put on the gate, the Clerk to obtain advice regarding the wording of this from B&NES Council.

c) To receive a report on the Playfield/Cemetery/Allotment Committee meeting and agree the recommendations made, including the budget figures for 2018/2019.

The Clerk gave a report on this meeting held on 17th January 2018, to recommend that the remaining tree work at the cemetery is completed as soon as possible, a response was agreed to a gentlemen complaining about the planting of a tree at the cemetery. The Cemetery Rules & Regulations should be updated to include wording so that the Village Council are able to make any changes to the cemetery as it seems fit. It was recommended the cemetery fee's

will stay the same this year and the budget figures were set for the Cemetery, Playfield, Allotments & General Maintenance.

It was resolved to accept all the above recommendations.

2018/138 FINANCE

a) To note and agree the payment of accounts dated 7th February 2018

It was resolved the schedule of payments dated 7th February 2018, as listed in Appendix B be paid.

b) To receive a report on the Finance Committee meeting and agree recommendations made, on capital expenditure, CiL Payments and the budget set for 2018/2019.

Mr Kirk, Chairman of the Finance Committee, gave a detailed report on this meeting held on 31st January 2018. This included the Local Government Finance settlement, the way forward with CiL spending, capital expenditure and the budget set for 2018/2019. It was resolved to accept the recommendations made.

c) To agree the Precept for 2018/2019

It was resolved that the precept for 2018/2019 is increased by £2,000.00, to £31,000.00, this will result in a reduction of .67p in the amount paid by a resident in a Band D property, the majority of properties in the village are Band D or below.

2018/139 TO NOTE THE REPORTS ON THE KEYNSHAM DIAL-A-RIDE & THE BANES AREA GROUP ALCA MEETINGS

The reports, which had been previously circulated to all councillors, were noted.

The meeting ended at 9.45pm

The next meeting will be held on Wednesday 7th March 2018.

Appendix A

PLANNING APPLICATION LIST – 7th February 2018

APPLICATIONS

28/12/2017	Mr Dorgan
17/06246/FUL	43 Bristol Road, Whitchurch, BS14 0PF Erection of single-storey rear extension SUPPORT this application

RESULTS

29/11/2017	Mr T Banks
17/05692/FUL 9	The Witheys, Whitchurch, BS14 0QB Erection of a first floor rear extension SUPPORT this application
22/01/2018	PERMITT

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 7th February 2018

Chq	Payee	Item	Amount	VAT
D/D	British Telecom	Phone/broadband	54.24	9.04
Chq	Blachere Illum	Removal of Xmas lights	585.12	97.52
Chq	Various	Salaries, travel expenses, postage, refreshments	1,434.83	
Chq	WVCA	Rent & meetings January	234.00	
Chq	B&NES Council	Pension Fund	336.99	
Chq	H M Revenue Customs	Paye & NIC January	250.72	
Chq	Your Solutions (L Gillam)	Maintenance & bollards	1,254.00	
Chq	All Tree Services	Tree planting @ cemetery	600.00	100.00
Chq	Martin Francis	Website updates	140.75	
Chq	Doveton Press	Printing newsletter	100.00	
		Total Payments	£4,990.65	£206.56